

CNUCOM Remediation Policy

I. Purpose

To provide guidelines for the remediation process.

II. Policy Statement

- A. A student will require remediation for the following reasons:
1. Academic remediation:
 - a) Temporary failure to satisfactorily complete the academic requirements of a course/clerkship, for which the student has received a “Y” provisional grade.
 - b) Failure to ultimately meet the requirements for passing a course/clerkship, for which the student has received an “F” grade indicates a failed remediation.
 2. Behavioral remediation: Failure to meet any behavioral or professionalism standards within a course or clerkship, or because of any extracurricular activity that does not meet professionalism standards as set by the University and/or College.
 - a) Behavioral infraction/lapse, for which the student has received a provisional “Y” grade for a course or clerkship.
 - b) Severe or repeated behavioral infraction(s), for which the student has received a failing “F” grade.
- B. The same course/clerkship or exam cannot be remediated more than once; this includes remediation of a Y grade that ultimately yields a Y/F grade, and/or remediation of a failed course/clerkship (F grade).
1. If a student fails remediation, he or she will be required to repeat the course(s).
 2. If a student fails remediation, he or she will be placed on probation (4100 Progression Policy, Section IV.D.7-11) and will complete a series of steps.
 - a.) Create an academic plan to be completed in 12 months. It must be approved by the Student Promotions Committee (SPC) and Office of Medical Education (OME).
 - b.) Submit a written probationary action plan to and appear in front of the SPC.
 - c.) The SPC will review the probationary action plan and its recommendation may include:
 - 1.) Repeating the failed course(s)
 - 2.) Repeating an academic year
 - 3.) Taking a Leave of Absence (LOA) for one semester with the possibility of an extension for one additional semester.

III. Scope/Coverage

This policy applies to all CNUCOM students for all courses, clerkships, exams, and student learning activities.

IV. Procedure

A. Timeline

1. The timeline for remediation of a provisional “Y” grade, whether for academic or behavior-related deficiencies, will be designated by the course/clerkship director. For Phase A, remediation may take place during the winter or summer break. It is the responsibility of the course or clerkship director to notify the student of the recording of a deficiency grade (“Y” or “F”) in writing. This notification should outline what will be expected to remediate the deficiency. The remediation plan should include at least instructional approaches, learning assistance/support, and structured advising.
2. If a student is engaged in remediation of a behavioral or professionalism lapse, the development of a remediation plan will be the responsibility of the Student Promotions Committee (SPC). For behavioral remediations, the SPC will determine if and/or when remediation has been successfully completed.
3. The remediation plan must be developed by the student with the course or clerkship director and then submitted to the Chair of the Student Promotions Committee (SPC).

The student will work with their advisor, course/clerkship director and the Student Promotions Committee (SPC) to create an academic plan. This plan will include details such as actions for academic success:

- a. Instructional Approaches
- b. Integrated Learning Assistance/Support
- c. Structured Advising
- d. Courses/clerkships that have already been completed and the intended courses/clerkships to be completed upon return.
- e. Intended dates for mandatory exams such as but not limited to CBSEs, CCSE, USMLE Step examinations, and any other mandatory exams contained in the curriculum and as required by the Progression Policy.

The academic plan is initially reviewed and approved by the SPC and then submitted to the Office of Medical Education. Student will have a mandatory meeting with the Associate Dean of Medical Education prior to final approval of the academic plan.

4. The SPC will consider the student's performance across the entire curriculum in making recommendations for promotion or dismissal which may impact course-specific remediation.

Approval record:

APPROVED: President's Executive Council: 8/23/21, 12/21/20

APPROVED: Faculty Executive Council: 7/6/21

APPROVED: Student Promotions Committee: 6/24/21, 10/13/16, 6/11/15

APPROVED: COM Faculty: 12/22/20

APPROVED: Curriculum Committee: 12/14/20, 10/24/16

NOTE: FC and RR reviewed 9/16/16

REVIEW: every two years (or more often if required)