



POLICY ON GRADING

Grading System

The work of all students in any of the required courses for the MD degree is reported in terms of the following grades: H (Pass with Honors), P (Pass) or F (Fail), or as two provisional marks: I (incomplete but work of passing quality), or Y (provisional, requiring remediation). Exceptions include Self-Directed Student Scholarly Project course and some electives that are graded P/F.

The provisional mark of Incomplete (I) is assigned only when the student's work is of passing quality, but is incomplete for good cause, as determined by the Course Director. The student is entitled to replace the "I" with a "P" or "H" grade and to receive course credit provided he/she satisfactorily completes the work of the course in a way specified by the Course Director. If course requirements have not been completed within the six weeks' time limit the Instructor of Record submits the "F" grade. Students remediating a "Y" grade are not eligible for Honors (H).

Course grades are determined by performance on the following:

- Summative Exam
- Written assignments
- Professionalism
- Other rubrics as assigned by the Course Director

For a passing grade, students are expected to score an average above 70% on summative examinations as well as pass requirements for written assignments and professionalism according to the course specific rubrics.

The Course Director must assign the final grade within 21 days of the end of the course or the remediation examination. The grade assigned following completion of the reexamination is to be based either solely on the results of the reexamination or on an aggregate of all examinations as specified in the syllabus. If the student decides not to take the reexamination within six weeks, the Course Director must submit the "F" grade.

Numeric Scoring

During the progression of the course, faculty use numeric scoring to help quantify a student's achievements within the course. The Course Director assigns a total numeric score for the course, which translates to recording a passing grade if 70 or above, and an honors grade if 90 or above. The numeric score is kept for administrative, student progression and ranking purposes, and is not revealed to the student.

Narrative

Where possible (e.g. small group activities), all grades should be accompanied by a narrative.

APPROVED by the Curriculum Committee on August 7, 2013

OFFICE OF RESPONSIBILITY: Office of Medical Education and Accreditation

REVIEW: This policy will be reviewed every three years or more often as needed

Review 1: June 29, 2015