



POLICY ON ASSIGNMENT OF CREDIT HOURS

I. PURPOSE

To ensure consistent and appropriate assignment of course credit hours. Based on the WASC's Policy on the Credit Hour and CNU's Policy on Credit Hours.

II. SCOPE/COVERAGE

All courses at CNUCOM are included.

III. POLICY STATEMENT

For each course, the following credit hour assignments are used:

- 1 credit hour for every 15 lecture hours and 30 preparation/homework hours.
- 1 credit hour for every 25 workshop hours and 25 preparation/homework hours.
- 1 credit hour for every 30 laboratory hours and 30 preparation/homework hours.
- 1 credit hour for every week with scheduled at least 40 hours in an integrated curriculum, including (a) mixed methods of teaching [e.g., lecture, small group, TBL, PBL, flipped classroom, clinical skills, patient encounter, etc.] and (b) assigned self-preparation time.
- 1 credit hour for every week with assigned at least 36 clinical hours during clerkship or other clinical rotations.

IV. PROCEDURE

Course syllabi are reviewed every semester by the Associate Dean of Medical Education and Accreditation or the Assistant Dean of Curriculum, in collaboration with the Curriculum Committee to ensure that course credits remain consistent with course content and course schedules have the appropriate amount of class time, including the appropriate amount of out-of-class (self-study or homework) time.

APPROVED by the Curriculum Committee on June 23, 2015

OFFICE OF RESPONSIBILITY: Office of Medical Education and Accreditation

REVIEW: This policy will be reviewed every three years or more often as needed

REVIEW 1: October 2015